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| **2023-2024 Camp Stella Maris  Staff Calendar** |

Application and Interview Dates\*

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| **November 2023** | | | | | | |  | **December 2023** | | | | | | |  | **Nov 1** | Application Opens for all positions |
| Su | Mo | Tu | We | Th | Fr | Sa |  | Su | Mo | Tu | We | Th | Fr | Sa |  | **Nov 26** | **Core**/Management Staff Applications Due |
|  |  |  | 1 | 2 | 3 | 4 |  |  |  |  |  |  | 1 | 2 |  |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |  | 3 | 4 | 5 | 6 | 7 | 8 | 9 |  | **Dec  4-8, 11-15** | **Core**/Management Staff  Interviews |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |  | 10 | 11 | 12 | 13 | 14 | 15 | 16 |  |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |  | 17 | 18 | 19 | 20 | 21 | 22 | 23 |  | **Jan 1** | **Returning Cabin** Staff Applications Due |
| 26 | 27 | 28 | 29 | 30 |  |  |  | 24 | 25 | 26 | 27 | 28 | 29 | 30 |  |
|  |  |  |  |  |  |  |  | 31 |  |  |  |  |  |  |  | **Jan 8-12, 15-19** | **Returning Cabin** Staff  Interviews |
| **January 2024** | | | | | | |  | **February 2024** | | | | | | |  |
| Su | Mo | Tu | We | Th | Fr | Sa |  | Su | Mo | Tu | We | Th | Fr | Sa |  | **Jan 15** | **New Staff** Applications Due |
|  | 1 | 2 | 3 | 4 | 5 | 6 |  |  |  |  |  | 1 | 2 | 3 |  | **Feb**  **19-23** | Interviews  for **2023 CITs** Applying to Staff |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |  | 4 | 5 | 6 | 7 | 8 | 9 | 10 |  |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |  | 11 | 12 | 13 | 14 | 15 | 16 | 17 |  |  |  |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |  | 18 | 19 | 20 | 21 | 22 | 23 | 24 |  |
| 28 | 29 | 30 | 31 |  |  |  |  | 25 | 26 | 27 | 28 | 29 |  |  |  | **Late Jan-Mar** | **New Staff** Interviews (**non-2022 CITs**) |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

*\* Applicants are welcome to apply after posted deadlines, as we will continue to conduct interviews until our staffing needs are met.   
Please note that if you were a 2023 CIT and you submit your staff application prior to the January 15 deadline, you are guaranteed an interview.*

Training and Summer Camp Dates

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| **May 2024** | | | | | | |  | **June 2024** | | | | | | |  | **May 20-22** | Management Training (Core Only) |
| Su | Mo | Tu | We | Th | Fr | Sa |  | Su | Mo | Tu | We | Th | Fr | Sa |  | **May 31** | Core arrives for New Staff Orient |
|  |  |  | 1 | 2 | 3 | 4 |  |  |  |  |  |  |  | 1 |  | **June 1** | New Staff Orientation (Core & New) |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |  | 2 | 3 | 4 | 5 | 6 | 7 | 8 |  | **June 2** | Open House (All Staff) |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |  | 9 | 10 | 11 | 12 | 13 | 14 | 15 |  | **Jun 16-22** | Prior to Pre-Camp Set-up(Core only)  6/18-20 International Staff Arrive |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |  | 16 | 17 | 18 | [19](https://www.calendarpedia.com/) | 20 | 21 | 22 |  |
| 26 | 27 | 28 | 29 | 30 | 31 |  |  | 23 | 24 | 25 | 26 | 27 | 28 | 29 |  | **Jun 23-28** | Pre-Camp Staff Training Week |
|  |  |  |  |  |  |  |  | 30 |  |  |  |  |  |  |  | **Jun30-July 6** | B Week |
| **July 2024** | | | | | | |  | **August 2024** | | | | | | |  | **Jul 7-12** | C Week |
| Su | Mo | Tu | We | Th | Fr | Sa |  | Su | Mo | Tu | We | Th | Fr | Sa |  | **Jul 14-20** | D Week |
|  | 1 | 2 | 3 | 4 | 5 | 6 |  |  |  |  |  | 1 | 2 | 3 |  | **Jul 21-26** | E Week |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |  | 4 | 5 | 6 | 7 | 8 | 9 | 10 |  | **July 27** | CSM Staff Alumni Event (Optional) |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |  | 11 | 12 | 13 | 14 | 15 | 16 | 17 |  | **Jul 28-Aug 3** | F Week |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |  | 18 | 19 | 20 | 21 | 22 | 23 | 24 |  | **Aug 4-9** | G Week |
| 28 | 29 | 30 | 31 |  |  |  |  | 25 | 26 | 27 | 28 | 29 | 30 | 31 |  | **Aug 11-17** | H Week |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **Aug 18-23** | I Week |

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| **May 20-22** | **Management Training**: (**CORE STAFF ONLY**) May 20 (5 pm) - May 22 (12 pm)  Important Dates and Information  (Head Counselor, Program Director, COD, Area Directors, Head Division Director, Division Directors, Day Camp Directors, LIT/CIT Directors) |
| **May 31**  **-Jun 2** | **New Staff Orientation**: (**CORE & NEW STAFF**) Departure June 2 (~ 3:30 pm)  Arrival Core Staff: 6:00pm(May 31) New Staff:9:00 am (June 1)  *\* Not mandatory for new support staff, but new support staff welcome to join June 1 for a.m. and lunch.*  *\* Returning cabin staff are welcome to join at 5 p.m. on June 1, and stay the night.*  *\* Meals, staff shirt and overnight accommodations will be provided.  \* Need to bring bedding, pillow, hygiene items etc.* |
| **June 2** | **Open House**: (**ALL STAFF**) Departure ~ 3:30 pm  Arrival Returning Staff: 10:30am New Staff and Core: Already at CSM  *\* Support staff are not required to attend, unless specifically addressed.*  *\* Families will be visiting from 12-3 pm to tour resident and day camp facilities and meet staff members.* |
| **TBD** | **CPR/AED for Professional Rescuers**:  **Valid CPR certification is only required for lifeguards and medical staff.**  **PLEASE NOTE:** CPR certifications must have been taken on or after August 18, 2023, to be valid. |
| **TBD** | **Adventure/Archery/Waterfront Skills Module Training:**  Trainings for these certifications will be announced at a later date.  LIFEGUARDS NEED: Valid lifeguarding, CPR, and Waterfront Skills Certification  *\*Area Staff Assignments will be given the week of May 27* |
| **June**  ***16-22*** | **Prior to Pre-Camp Set-up**:  6/16-6/19 All Core staff come in to prepare their areas and programs.Other staff may be asked to attend to be determined at a later date.  *6/18-6/20 International staff will arrive.*  *6/20 Planning Day for Area Directors*  *6/21 New International Staff Orientation*  *6/22 Cultural Day for International Staff* |
|  |
| **June 23-28** | **Pre-Camp Staff Training Week**: (**ALL STAFF**) Departure June 28 (~ 5:00 pm)  Arrival Core Staff: 4 pm Returning Staff: 5:00 pm New Staff:6:30 pm  *\*Hourly and commuter staff will be given specific times to report.* |
| **June**  **26** | **CSM Appreciation Dinner**: Dine with CSM Board members, volunteers, and friends. |
| **Aug 24** | **Camp Clean-up Day**  **9am-2pm**  Additional compensation and a limited-edition item will be given to those who participate. |

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| **Weekly Arrival and Departure Times** | | | |
| **RESIDENT CAMP** | | **DAY CAMP** | |
| Arrival | Departure | Arrival | Departure |
| **Sunday**  Division Director 10:30/11am  All Core 12 pm  Cabin 12:30 pm  Other Live-ins 1:10pm  \* These times indicate the start time of a required meeting. You are expected to be at your assigned area and dressed in your staff t-shirt by this time.  \*Times are subject to change based on necessary regulatory adjustments. | **Friday**  All Staff 7:30 pm  **Saturday**  All Staff 11:30 am  \* These times are approximations. All staff (including live-in kitchen and live-in day camp) are released together when all of Camp is reset for the next week. | **Sunday**  Live-in Day Camp 1:10 pm  **Monday**  Commuter Staff 8:30 am  \* Staff shirt worn on Mon  \*Times are subject to change at the discretion of the Day Camp Director.  \*Day Camp staff will take turns covering early drop-off at 7:30 am | **Friday**  Live-in staff will be released with resident staff at 7:30 pm  **Saturday**  Live-in staff will be released with resident staff 11:30 am  \*Commuter staff will be released daily ~5:30 pm |