

International Staff Information



Contact Information

Taylor Sukdolak Summer Camp Director

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Molly Moon Director of Year Round Programming

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Diane Ackerman Director of Camper Experience

Phone: 1-585-245-1179 or Email: diane@campstellamaris.org

Karen Bell Business Manager

Phone: 1-585-346-2243 or Email: karen@campstellamaris.org

INEA Profile

Complete Your IENA profile

Address

Camp Stella Maris
4395 East Lake Rd
Livonia, NY 14487
1-585-346-2243

Pay

You will receive a bank card (like a debit/credit card) that we will put money on each pay day.

You will receive part of your total summer salary on July 5, 19, Aug 2 & Aug 16.

Plan to arrive in the US with US dollars (about \$300 should be enough until your first pay).

Contracts

Karen Bell Business Manager has emailed your contracts. You will need this to make your visa appointment at the embassy.

Sign and return a copy to Karen

Laundry

We have washers and dryers at camp, along with laundry detergent that are free for you to use.

Social Security Card

Everyone must obtain a social security card and then file taxes after you arrive. We will set everything up and help you through the process when you are here.

Social Media

We have a private Facebook group for CSM staff 2024 that all staff are welcome to join. It is used for updates, announcements, and sharing photos during the summer.

You can also friend request Taylor using his Facebook name Tay Will.

Whatsapp- there is an international staff group that you will be added to. It is a great way for internationals to meet each other ahead of time, coordinate travel plans and for us to share information specific to international staff and for you to ask questions.

International Staff Information



Timing & Training

Plan on arriving June 17-19. Give yourself time to rest and acclimate.

International staff training is June 20-21. This is to provide some basic knowledge and help prepare you for the following week of pre-camp training with all staff.

Pre-camp training is June 23-28. This week will provide more specific & in-depth training.

Camp ends Aug 23 on the 24th we will be cleaning/closing up camp and saying our goodbyes.

Plan on departing Aug 25-27.

Packing for camp

A list of what to pack is included in this packet. We will make sure that you get to Walmart before June 23 to get any additional items you may need.

You are welcome to order online and have items delivered to camp any time you are here. Please make sure your name is on the shipping address.

Travel Info

The closest airport is Rochester International Airport (ROC). There is also a bus and train station; we will pick you up from these Rochester locations.

Please note that New York City is about 6 hours away (via car).

We are about 25-30 minutes from Rochester, and there is no major public transportation available to CSM.

It is highly suggested that you wait until you arrive to book your exit travel.

You will have a better idea of how travel works around here, and often staff members make travel plans together.

If you have questions as you start searching, please reach out.

When your travel plans have been finalized, please let us know.

Meals

Breakfast, lunch and dinner will be provided starting June 17.

Please let Diane know of any dietary concerns before your arrival.

Cell phones

You are allowed to use your phone/electronics in your personal area on your time off, you may not keep it on you. Don't forget to bring an American adapter for charging.

Time off

You will have about an hour each morning during the rotational blocks (between 9 am-noon). You will have 20-30 minutes at lunch and dinner. One hour every night between 10 pm and midnight. One night off each week between 10p-midnight. Staff can leave camp during any of their time off.

Campers will leave camp either Friday night or Saturday morning (alternate weeks) and you will have from the time clean-up is finished to Sunday around noon off. Each camp week starts on Sunday with campers arriving in the afternoon. See attached 'CSM Counselor Information.'



International Cabin Staff Packing List



Packing/ Storage

Many staff members find it convenient to bring plastic container drawers from Target or Walmart to store clothes during the week and/ or a moving bin/laundry basket for bigger items like towels and bedding.

Hygiene

CSM will provide you with the basics when you arrive to get you started. We will also provide towels for showering and swimming for the summer. You will need to bring (or purchase when you arrive) shampoo, conditioner, body wash, toothbrush, toothpaste, prescription medication, and any other hygiene items you may need.

Miscellaneous

The items listed on the next page are all suggested and not required (except for a waterproof watch). We recommend buying toiletries and other misc. items upon arrival to reduce the amount of luggage.

Swimsuits

NO triangle tops, NO ties/strings on tops or bottoms, and NO white suits. Overall, just swimsuits with good coverage and suits that will not lead to a wardrobe malfunction.

Bedding

For our international staff, we have bedding available for you to use while you are here. This includes a pillow, a twin fitted sheet, a flat sheet, and twin blankets.

Clothing

Comfortable clothing that allows for ease of movement and full participation in our activities is crucial. Your clothes will most likely get messy or dirty so be aware of that when choosing what to pack. Most days are a mix of shorts, t-shirts, tank tops, and bathing suits. Sometimes it is a bit cooler and you will want yoga/sweat/track pants, a long-sleeve shirt, or sweatshirt.

Shoes

Shoes that you can get wet (such as crocs, water shoes, plastic Birks). Cheap flip-flop sandals work well for shower shoes. Rain boots (some staff find these nice but they are not required). Sneakers and sandals that are good for a lot of walking and moving around. Tons of socks!

One nice-ish outfit

During pre-camp week, we have a dress-up dinner for staff and take our staff photo.

WATERPROOF
WATCH
(REQUIRED)

SMALL
BATTERY
POWERED FAN



PENS
PENCILS
MARKERS

HATS

FAVORITE FOOD OR SNACKS

WATER BOTTLE

SOMETHING WHITE
TO TIE DYE

MISCELLANEOUS

(SUGGESTED BUT NOT REQUIRED)

BACKPACK

SUNGLASSES

NOTEBOOK
BOOK OR JOURNAL

SUNSCREEN & BUG SPRAY

IPOD TO PLAY MUSIC
YOU WON'T BE ABLE TO USE YOUR PHONE

LAUNDRY BAG
OR BASKET