**CAMP STELLA MARIS**
**JOB DESCRIPTION (Updated 10/2024)**

**POSITION: Camp Resource Counselor – Seasonal, Part-time, Exempt**

Salary: Starting at $500/week

Reports directly to the Camp Director.

**Overview:**

We are seeking a compassionate and dedicated Resource Counselor to support the emotional & behavioral well-being of our campers & staff. The ideal candidate will have experience in mental health support, a passion for working with children, adolescents, and young adult staff, and provide meaningful support where needed. Advise staff and provide support for campers as needed, implement appropriate intervention and crisis management when necessary, and maintain open communication with management team and camper parent/guardian.

Pre-Summer Responsibilities

1. Meet with the Camp Director, Director of Camper Experience, and Camp Consultant to produce a strategy for the summer.
2. Provide the year-round team with suggestions and feedback on how to best implement the Mental Health & Wellness Plan.
3. Assist in planning and executing training sessions during pre-summer (Management Weekend, New Staff Orientation, Pre-Camp, and more)

Summer Responsibilities:

- **Counseling & Support:** Provide individual counseling services to campers (and staff, where needed) experiencing emotional or behavioral challenges. Offer support via coping strategies, conflict resolution, & personal/professional development.
- **Crisis Management:** Assess & respond to mental health crises, ensuring the safety and well-being of campers. Collaborate with camp staff to implement appropriate interventions when necessary.
- **Camp Family Communication:** Maintain open lines of communication with camp families regarding camper well-being and behavioral concerns throughout the week. Be a liaise between staff & campers during pick-up & drop-off cycles.
- **Documentation:** Maintain accurate and confidential records of phone calls, actions, and communications through our online system and/or incident reports.
- **Collaboration:** Work closely with Camp Director, Camp Consultant, Division Directors, Health Center, and other staff to provide solutions/best practices where necessary.

Other

1. Abide by and enforce all camp policies and regulations.
2. Uphold the Mission of Camp Stella Maris.
3. Knowledge of and compliance with American Camping Association Standards and New York State/Livingston County Department of Health.

4. Must adhere to all applicable federal and state laws & regulations including those governing confidentiality, privacy, program, billing, and documentation standards.
5. All duties must be performed in accordance with CCDR's corporate compliance and ethics program.
6. Other duties as directed.

QUALIFICATIONS:

- Bachelor's degree in Psychology, Social Work, Counseling, or related field. Master's Degree & certifications preferred.
- Experience working with children and adolescents in a camp, school, or other environment.
- Effective communication & interpersonal skills required.
- Ability to work in a fast-paced, outdoor environment and be comfortable walking up and down hilly terrain.
- First Aid & CPR certifications preferred (or willingness to obtain).